

WARRIORS and QUIET WATERS

Board Meeting Minutes

Location: Warriors and Quiet Waters Office
351 Evergreen Dr, Suite A
Bozeman, MT 59715, USA

Date/Time: June 11, 2019, 4:00 – 5:27 pm

Members Present: Tom Stiffler, Aaron Demro, Ed Brandt, Ali Ramirez, Greg Putnam, Tim Richmond, Chris Oliver (video), Diane Bristol, Brian Finnan, Jim Collins (video), Nancy Sander

Non-Voting Members in attendance: Faye Nelson, Mike Powell (corporate secretary)

Members Not Present: Joe Esparza, Eugen Graf

- I. Meeting Called to Order with a quorum met @ 4:00pm
- II. **Consent Agenda** Brian
 - a. Approval/Acceptance of: Move to Accept - Tom, 2nd by Tim. Unanimous vote.
 - b. May EXCOM Meeting Minutes, April Board Meeting Minutes
 - c. April/May ED Reports
 - d. SP Dashboard
 - e. Financials
- III. **Discussion Agenda**
 - a. BoD Minutes Faye
 - i. Consensus is clear and concise minutes, not verbatim. Board agreed.
 - b. Mission Moment, FX Reports Faye
 - i. Book by Jose Navarro is out, copies provided to BoD.
 - ii. Coaches will more than likely continue after Joe hits max tenure on the board.
 - iii. FX Season going well, Caregiver FX going on this week.
 - iv. 4 Slides on number of warriors, spouses, caregivers, and events provided by Mike (attached). 39% of season complete with 13 remaining events. 433 unique individuals served since inception (about 30% have returned 1 or more times). WQW has held 107 events since inception.
 - v. Will look at providing information on impact per year (average number of individuals served since inception and increase through the years), as well as broader scope of experiences (couples, caregiver, etc).
 - c. Assistance Fund Presentation Saul
 - i. Provided overview of how process would work. Currently, WS staff cannot provide any assistance, financial or otherwise, other than occasional referrals.
 - ii. Process would be to identify the need/opportunity, conduct a thorough investigation, make a decision with a small committee of 2-3 staff, and execute that plan.
 - iii. We want to probe for legitimacy, conduct a risk assessment so we aren't just throwing a Band-Aid on a larger issue. If assistance is in the form of vendor or equipment, we would work directly with that company.
 - iv. Questions of time cost for staff, equal opportunity for all warriors (fairness) and if there are other organizations out there that could help.

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Board Meeting Minutes

- v. Brian - Decision is to discuss at next Program Committee meeting. Concurred by board.
- d. DA Davidson Meeting today Ed
 - i. JP Morgan account is approximately \$4.2M
 - ii. DAD account is approximately \$4M
 - iii. We are doing well with both companies
- e. Passing 2018 Form 990 Ed
 - i. Donors rely on this form, especially numbers in Programming
 - ii. Page 10 shows these numbers, roughly 76% of the \$1.82M, which we want it at least in the 70 percentage.
 - iii. Compare our 990 with Eagle Mount. We have a lot of assets and we need to ensure we are responsible. Schedule B will not be made available to the public (names of large donors).
 - iv. Approval/Acceptance of 2018 Form 990: Move to Accept - Diane, 2nd by Tom. Unanimous vote.
- f. Passing 2018 Audit Tim
 - i. Looks great. Staff addressed all issues from last audit.
 - ii. Approval/Acceptance of 2018 Audit: Move to Accept - Tim, 2nd by Diane. Unanimous vote.
- g. WTF Update Greg
 - i. Positive trend, \$300K goal, \$85K left and we will probably exceed that goal.
 - ii. Start pushing ticket sales at the 30 day out mark, which is fast approaching
 - iii. Volunteer Job Descriptions are forthcoming
 - iv. Impressed with number of new donors coming in and opening up new donor networks
 - v. Brian – 6 weeks away, BoD need to commit to NAB/BoD dinner the night prior.
- h. Board Survey on Program Growth Brian/Faye
 - i. The BoD will receive an anonymous survey tomorrow, which will ask questions on new programs.
 - ii. Results will be provided to Program Committee in July, BoD in August.
- i. Items from the floor
 - i. Caretaker house – looks like a July 4 move in. YC has recommitted for \$300K, total cost is \$436K. They need wiring instructions.
 - ii. CUP – Neighbor potluck was a success, but we still want to be good neighbors.
 - iii. Mike – New BoD information website demonstration, contains all information such as policies, contacts, budget, etc. Instructions will be sent out tomorrow.

ADJOURN at 5:27pm. Unanimous.